



PART-V

REVENUE (GENERAL) DEPARTMENT



**GOVERNMENT OF ASSAM
REVENUE (GENERAL) DEPARTMENT**

NOTIFICATION

Dated Dispur, the 21st September, 1990.

No. RGR. 45/90/30 : In continuation of earlier amendment made vide this Department Notification No. RGR. 120/86/70, dated 5-12-1988, the Governor of Assam is pleased to amend the Assam Relief manual, 1976 as follows with immediate effect.

Amendment of Appendix 5.— In the Assam Relief manual, 1976, the following items shall be added as item 17 after item 16 under A. I of Appendix 5.

ITEMS	SCALE
17. Assistance for repair/restoration of damaged educational institutions.	
(a) For fully Damaged High School/H. S. Schools/Colleges.	(a) @ Rs. 5000/- per institution.
(b) For partially Damaged High School/ H. S. Schools/Colleges.	(b) @ Rs. 2000/- per institution.
(c) For fully Damaged Lower Primary/ Middle/Vernacular/Middle English Schools and Sanskrit Tol/Madrassa.	(c) @ Rs. 3000/- per institution.
(d) For partially Damaged Lower Primary/ Middle/Vernacular/Middle English Schools and Sanskrit Tol/Madrassa.	(d) @ Rs. 1000/- per institution.

NOTE : The above scale of assistance will be admissible to the Government recognised/Aided Educational Institutions actually affected by natural calamities on the basis of photographic evidence and reports from the Deputy Commissioner/Sub-Divisional Officers.

Sd/- **D. K. GANGOPADHYAY,**
Special Commissioner & Special Secretary,
to the Government of Assam.

Memo No. RGR. 45/90/29-A Dated Dispur, the 21st September, 1990

Copy forwarded to :-

1. P. S. to Minister, Revenue, Assam, Dispur.
2. The Chief Secretary, Assam, Dispur.
3. The Financial Commissioner, Assam, Dispur.
4. The Commissioner, Lower Assam Division, Guwahati/Upper Assam, Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Dispur.
5. All Departments.
6. Deputy Commissioner, Dibrugarh/ North Lakhimpur/Jorhat/Sibsagar/ Nagaon/Golaghat/Tezpur/Darrang/Goalpara/Dhubri/Kokrajhar/Barpeta/ Nalbari/Silchar/Karimganj/Diphu/Haflong/Hailakandi/Dhemaji/Morigaon/ Tinsukia/Bongaigaon/Kamrup.
7. Sub-Divisional Officer, Sadiya/Jonai/Majuli/Dhansiri/Biswanath/ Margherita/Udalguri/Charaideo/Hojai/Rangia/Pragjyotishpur/South Salmara/Mancachar/Gosaigaon/North Salmara/Hamren/Haflong/ Dhakuakhana/Bijni/Bajali/Pokaja/Kaliabor/Bilashipara.
8. Administrative Reforms Department.
9. Political (Cabinet Cell), Dispur.
10. Director, Printing and Stationery, Assam Government Press for favour of publication of the above notification in the next issue of the Assam Gazette and supplying 500-copies of the Notification to this Department.

By Order etc.

Sd/- D. K. GANGOPADHYAY,

Special Commissioner & Special Secretary,
to the Government of Assam, Revenue Department.

GOVERNMENT OF ASSAM
REVENUE (GENERAL) DEPARTMENT
NOTIFICATION

The 1st September, 1992.

No. RGR. 27/92/4 : In partial modification of this Department notification No. RGR. 120/86/70, Dated 5th December, 1988 the Governor of Assam is pleased to revise the rates of Rehabilitation Grant for Construction/repair/reconstruction of houses damaged by natural calamities and Ex-Gratia Grant in cases of death by natural calamities, by way of amendment of Sl. No. 3 and 5 under "A,-I other items of Relief of Appendix-5 of the Assam Relief Manual 1976, as follows with immediate effect.

Amendment of Appendix-5 : For existing Sl. No. 3 and 5 under item "A,-1 other items of Relief" of Appendix-5 of the Assam Relief Manual, the following shall be substituted.

"3, Ex-Gratia payment to families of deceased person. (3) Rs. 10,000/- per deceased person.

5. Assistance for repair/restoration of damaged houses.

(a) Fully damaged houses.	(5) (a) 1. Relocation and construction	Rs. 1500/- per unit
	2. Construction	Rs. 1000/- per unit
(b) Partially damaged houses	(5) (b) Repair	Rs. 500/- per unit

Sd/- P. SENGUPTA,
Special Commissioner & Special Secretary
Revenue Department, Assam.



PART-VI

RELIEF AND REHABILITATION DEPARTMENT



**GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT**

OFFICE MEMORANDUM

No. RR. 35/89/21.

Dated Dispur, the 4th June, 1990

In the wake of violence in connection with recent ABSU agitation the Government of Assam is pleased to decide grant of financial assistance as per following norms to the victims of ABSU agitation.

1. Rs. 5,000 each to the next of kin of person killed.
2. Rs. 5,000 each to the next kin of missing persons (on the basis of certificate issued by the concerned Police Officer).
3. Rs. 5,000 each to the invalid persons. (The invalidation certificate issued by the Medical authority may be decided by the Health and Family Welfare Department).
4. Rs. 3,000 each to the injured persons. (On the basis of certificate issued by the concerned Government Doctor).
5. Rs. 5,000 each to the molested women. (On the basis of certificate issued by the Doctor and Police Officer).
6. Rs. 5,000 each to the families whose house/properties valued at Rs. 10,000 or more were damaged and 50% of the value of properties damaged whose value is less than Rs. 10,000.
7. Rs. 3,000 for the damage to Government Public Institution.
8. Rehabilitation loan amounting to a maximum of Rs. 20,000 to the affected families whose total loss of properties exceed Rs. 10,000.

It is also decided that the concerned Deputy Commissioner should submit the proposals for grant of such assistance along with his specific recommendation about the genuineness of the claim and should also indicate if any other financial assistance was granted to such person earlier from any other source such as C.M./P.M. Relief fund etc.

As regards distribution of G. R. the procedure laid down in Assam Relief manual should be followed.

Sd/- IELLEGIBLE

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

MEMO No. RR. 35/89/21-A.

Dated Dispur, the 4th June, 1990

Copy forwarded to :-

1. All Deputy Commissioners/Sub-Divisional Officers.
2. All Treasury Officers.

By order etc.

Sd/- IELLEGIBLE

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT
OFFICE MEMORANDUM

No. RR. 61/86/8

Dated Dispur, the 1st August, 1990

In continuation of this Department letter No. R.R. 61/86/7, dated 21st February, 1990 and in the interest of administrative convenience, the Governor of Assam is pleased to decide grant of ex-gratia etc., to provide financial Assistance for the persons who may be victims of Motor accident and other accidental death or injury arising out of Law and Order i.e. police firing violent acts committed by miscreants, anti-social elements etc. as per following norms.

1. Rs. 5,000/- (Rupees five thousand) only, each for the next of kin of killed person (on the basis of the report from concerned Police and Government Medical Officer).
2. Rs. 5,000/- (Rupees five thousand) only, each for invalid persons (the invilidation certificate should be issued by the concerned Government Medical Officer).
3. Rs. 1,000/- to Rs. 3,000/- (Rupees one thousand to three thousand) only each for injured persons (on the basis of certificate issued by the concerned Government Medical Officer keeping in view of the nature of injury sustained).

It is also decided that the concerned D. C./S. D. O. should submit proposals for grant of such assistance alongwith specific recommendation about the genuineness of the claim supported by the above report indicating inter-alia if other financial assistance was granted to such person/persons earlier from any other souch as C. M./P. M's Relief fund etc.

This is issued with Finance Department's concurrence vide the U/O No. 2549/89, dated 5th December, 1989.

Sd/- IELLEGIBLE

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

Memo No. RR. 61/86/8-A

Dated Dispur, the 1st August, 1990

Copy to :-

1. All Commissioner of Divisions.
2. All Administrative Departments.
3. All Deputy Commissioners/Sub-Divisional Officers (Civil).
4. Finance (E. C. II) Department (Consulted U/O).

By order etc.

Sd/- IELLEGIBLE

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

**GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT**

NOTIFICATION

No. RR. 82/90/6

Dated Dispur, the 25th April, 1991

The Governor of Assam is pleased to decide the Sanction of ex-gratia grant, financial assistance, Rehabilitation grant to the persons who were killed, injured and whose properties were damaged due to bomb blast/police firing/group clashes/extremist activities/activities of anti-social elements etc. as per following norms.

1. Rs. 5,000/- each to the next of kins of person killed.
2. Rs. 5,000/- each to the invalid persons (on the basis of certificate issued by the Medical authorities as may be decided by the Health & Family Welfare Department.)
3. Rs. 1,000/- to 3,000/- each to the injured persons. (on the basis of certificate issued by the concerned, Medical & Health Officer).
4. Rs. 5,000/- each to the families whose houses/properties valued Rs. 10,000/- or more were damaged and 50% of the value of properties damaged whose value is less than Rs. 10,000/- (on the basis of the report/certificate of concerned D.C./S.D.O./Police Officer).
5. Rs. 50,000/- each to the next kins of those killed in terrorist violence.
6. Rs. 10,000/- each to the persons grievously injured in terrorist violence.
7. Rs. 3,000 each to the persons who suffer from simple injury in terrorist violence.
8. As regards distribution of G.R. to the camp inmates, the procedure laid down in 'Assam Relief Manual' will be applicable.

The decisions mentioned under item Nos. 5, 6, 7 will have effect from 28-11-90.

It is also decided that at the concerned Deputy Commissioners should

submit the proposals for such grants alongwith the Medical/Police/Post Mortem reports etc. alongwith his specific recommendation about the genuineness of the claim and should also indicate if any other financial assistance was granted to such person earlier from any other source. Such as, C.M./P.Ms Relief fund etc.

Sd/- **A. B. ROY CHOUDHURY**,
Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

Memo No. RR. 82/90/6-A.
1991.

Dated Dispur, the 25th April,

Copy forwarded to :-

1. All Department of the Assam Secretariat.
2. Finance (Ec. II) Department.
3. All Deputy Commissioners.
4. All Divisional Commissioners.
5. The Superintendent, Assam Govt. Press for favour of publication in the next issue of the Assam Gazette.

By order etc.

Sd/- **IELLEGIBLE**
Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT

NOTIFICATION

Dated Dispur, the 7th May, 1991.

No. RR. 58/90/1 : The Governor of Assam is pleased to order that the Assam Rehabilitation (Riot affected) Loan Rule for ABSU agitation, 1990 shall be adopted for regulating the sanction of loans to the families affected by the disturbances of ABSU agitation since 1989 as per following norms.

1. A. Rehabilitation Loan under these rules may be granted to a person effected by the ABSU agitation since 1989 in the State for their economic Rehabilitation where the value of loss suffred exceed to Rs. 10,000/-
2. A loan may be granted for :
 - (a) re-construction repair of Houses, residential or commercial damaged in the distrubances.
 - (b) Providing capital expenditure including working capital for Rehabilitation in the business, profession etc. and for other purposes which in the opinion of the state Government, it is necesaary for the economic Rehabilitation of any affected person.
3. An application in Form 'A' appended to these Rules shall be made for a loan by the riot affected person/persons as mentioned in Rules 2 to the Deputy Commissioner concerned.
4. On receipt of such application the Deputy Commissioner, if he thinks that grant of loan appears prima faci to be desirable shall make an enquiry or cause an enquiry to be made by a Revenue Officer, not below the rank of a Sub-Deputy Collector as to the genuineness of the case and valuation of the immovable property offered as security. The enquiry should be completed within one month of the receipt of the application.
5. Ordinarily enquiries to ascertain the existence of encumbrances shall be made in Registration offices by an Officer deputed by the Deputy

Commissioner or Sub-Divisional Officer and in such cases searching fee shall not be charged.

6. After completion of necessary enquiries a report should be sent to the State Government within six weeks of the receipt of the original application.
7. Loan shall be Limited to 80% of the loss suffered subject to a maximum amount of Rs. 20,000 in each case. The value of Rehabilitation assistance (cash and kind) received as grant or subsidy, shall be deducted from the amount of loss suffered for the purpose of determining the admissible amount of loan.
8. On receipt of such a report from the Deputy Commissioner, if the State Government after careful consideration of the various aspects are satisfied that it is a bonafide case and deserve consideration, rehabilitation loan may be sanctioned. The amount to be sanctioned shall be determined by the State Government.
9. In respect of loan sanctioned under rule 8, The Deputy Commissioner shall immediately issue an order in Form 'B' appended to these rules to the person/persons concerned for his/their information and acceptance.
10. After execution of the agreements and bonds as prescribed hereunder, the Deputy Commissioner shall disburse the loan.
11. In all cases the Deputy Commissioner shall record on payment order the name of the identifier of the payee or the fact that he personally knows the payee.
12. (1) The rate of interest chargeable shall be according to the rates prescribed by the State Government from time to time. Interest shall accrue from the date of disbursement of the loan.
(2) In calculating interest, a period of half a month shall be reckoned as one month.
13. Every loan, and interest there on shall ordinarily be repayable in 15 (fifteen) equal annual instalments with interest recovery being effected after expiry of 2 (two) years from the date of disbursement of the loan. The State Government shall however have the power to fix lesser number of installments for repayment of loan in any particular case or class of case if it think fit.

14. The interest and installments of principal shall be paid by the borrower into such Treasury of Sub-Treasury as the Deputy Commissioner directs in this behalf.
15. Nothing in these Rules shall preclude a borrower from discharging the loan at an earlier period or from repaying a larger amount than that fixed.
16. No Loan under these Rules, shall include a fraction of a rupee, and where loans are to be repaid in more than one installment, the sums given shall be such that no installment will include a fraction of a rupee.
17. The State Government may on sufficient reasons suspend the realisation of any interest or any installment of principal due for any period of time. Otherwise, all interest and installments of principal shall be paid by the borrower punctually as stipulated in the bond. In the event of any default, the whole of the unpaid balance of principal and interest shall be recoverable summarily as a public demand under the Bengal Public demands Recovery Act, 1913, provided that unless the State Government otherwise direct, interest shall be charged on any overdue installment, whether of principal or interest or both, until it is recovered, at the rate charged on the loan.
18. No interest shall be charged for the period of suspension and the repayment of each remaining installment due in respect of the loan shall be postponed to the date of the next installment, and a new date fixed for the last installment.
19. All loans granted under these Rules and all other sums falling due to the State Government in connection therewith shall be recoverable as a public demand and a stipulation to this effect shall be inserted in the Bond and the Agreement.
20. The stamp duties and registration fees in respect of the execution and registration of necessary Agreement and Bonds in connection with the issue of rehabilitation loans are exempted.
21. Every loan sanctioned under these Rules, shall be reported by the sanctioning authority to the Accountant General, Assam, who will see that the loan is covered in accordance with the provision of the Rules and recoveries are made at the stipulated times.
22. The original Agreement and the Bond shall be returned duly.

23. The registers, maintenance of accounts and observance of other minor formalities by the Deputy Commissioner in connection with issue of rehabilitation loans shall as far as may be in the form and manner prescribed for issue of loans under the Agriculturists Loans Act, 1884 (Act XII of 1884) to by the extent they are not modified or otherwise prescribed by the State Government in the Revenue Department from time to time.
24. In the event of any difference of opinion regarding the interpretation of any provision of these Rules, the decision of the State Government shall be final and binding.
25. This is issued with the approval of Legislative Department vide their U. O. 224, December, 1990 and concurrence of Finance Department vide their U. O. No. FEC. II 26/91, dt. 9th January 1991.

FORM-A

RULE-3

APPLICATION FORM FOR REHABILITATION LAON

1. Full name of the applicant :
2. Father's/Husband's name :
3. Address :
4. Value of loss sustained :
5. Amount of loan required :
6. Object for which the loan is required. :
7. Security, if any, offered :
8. Proposed time for payment :

I hereby solemnly affirm that the statement made above are true to my knowledge and belief. I shall abide by the terms and conditions that may be imposed upon me for the loan prayed for.

Signature of the applicant.

Dated

FORM-B

RULE-9

Order granting a Rehabilitation Loan under Assam Government order no. Dated

1. The sum of Rs. (Rupees)
..... residing at as a loan under Assam Government Order No. Dated.....
(for the purpose of subject to the following conditions :

II. The Conditions referred to are as follows :-

- (i) That the amount of the loan shall be paid to the aforesaid on the execution and registration of the necessary bonds referred to in the Clause IV below.
- (ii) That if it appears to the satisfaction of the Deputy Commissioner that any portion of the loan has been misapplied to any other purpose than that specified above, the whole amount of the loan paid to the aforesaid with interest payable thereon and cost shall be recoverable summarily as a Public Demand under Bengal Public Demands Recovery Act, 1913.

III. That the loan shall bear interest at percent per annum from the date of disbursement and shall be repaid with interest by annual instalment of rupees.

Each falling due on the dates specified below :-

- 19
- 19
- 19

- (ii) Such annual repayments shall be made at the Treasury/Sub-Treasury District
- (iii) If default in repayment of any instalment of principal of interest occurs or if the aforesaid..... should contravene any of the conditions under which the loan is granted, the unpaid balance of the loan and interest shall be recoverable summarily as a public demand, provided that unless Government otherwise direct, interest shall be charged on any overdue instalment, whether of principal or interest or both until it is recovered, at the rate charged on the loan.
- * (iv) (a) That for repayment of the loan with interest and cost if any due on the same, the aforesaid shall mortgage to the Government of Assam his necessary immovable property or as security.
- (b) That for repayment of the loan with interest and cost if any due on the same, the aforesaid shall also produce a surety and execute and register the necessary bonds.
- (v) The stamp duties and registration fees are re-exempted (Please score out when not required)

Dated

Signature of the Officer
granting the loan.

I have understood and agreed to the aforesaid terms and conditions.

Dated

Signature of the borrower.

Sd/- A. B. ROY CHOUDHURY,
Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

Memo No. RR. 58/90/1-A

Dated Dispur, the 7th May, 1991

Copy forwarded to :-

1. The Superintendent Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of the Assam Gazette and sending 100 (one hundred) spare copies to this Deptt, early.
2. The Deputy Commissioner, Cachar/Dhubri/Goalpara/Hailakandi/Kokrajhar/Barpeta/Nalbari/Bongaigaon/Kamrup/Nagaon/Darrang/Sonitpur/Sibsagar/Morigaon/Jorhat/Dhemaji/Tinsukia/Lakhimpur/Karimganj/North Cachar/Karbi Anglong/Dibrugarh for favour of information and necessary action.
3. Finance (E. C. II) Department.
4. The Accountant General, Assam, Guwahati.

By order etc.,

Sd/- IELLEGIBLE

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

**GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT**

OFFICE MEMORANDUM

No. RR. 98/91/7.

Dated Dispur, the 31st August, 1991.

As per latest Govt. decision, the next of kins of persons killed in extremist violence in the State are to be paid ex-gratia grant @ Rs. 1.00 lakh each since 1st January 1985. It has further been decided that the above amount of ex-gratia grant will be released in instalments by the Relief & Rehabilitation Department and will be placed at the disposal of D. C. for disbursement to the genuine persons after due enquiry & proper identification by the concerned D/ C.s. The scheme is therefore prepared with guidelines indicated below :-

1. The list of killed persons received from Political (A) Department/ D. Cs., through Police from time to time may be considered as authenticated & valid for the purpose.

The Govt. employees however, will not be covered by the scheme.

2. As regards the next of kins, D.Cs. will be competent authorities to make proper identification after due enquiry and on the basis of Police and medical reports at their level before the payment is made.

The amount will be sanctioned by the R. R. Department, district wise on the basis of the list received from Political (A) Department/ D.Cs. and respective D. Cs. are competent to disburse ex-gratia grant to the next of kins of killed persons after due enquiry and proper identification as indicated at para 2 above.

4. The amount of financial assistance already received by such persons as ex-gratia/financial assistance from R. R. Department, or the C. Ms. Relief fund earlier will be deducted from the subsequent instalment of ex-gratia grant of Rs. 1.00 lakh. After disbursement of 1st instalment of ex-gratia grant the concerned D. C. will submit

report as per proforma prescribed below to the Govt. in the R. R. Department will all the necessary particulars of the 1st drawals/ disbursement for record and ready reference.

PROFORMA

Sl. No.	Name of Person Killed in extremist violence	Name and address of the next of kinds of the person killed	Amount of ex-gratia financial Assistance paid, if any earlier	Particulars drawal of amount now drawn (T. V. No. and date)	Remarks
1	2	3	4	5	6

Sd/- **R. N. MUHURI**, I. A. S.
Commissioner Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

Memo No. RR. 98/91/7-A.

Dated Dispur, the 31st August, 1991.

Copy forwarded to :-

1. The Divisional Commissioners
2. The Financial Commissioners
3. The Deputy Commissioners
4. The Secretary Home and Political Department.
5. The Principal Private Secy. to Chief Minister, Govt. of Assam.
6. The Special Assistant to Chief Secretary, Govt. of Assam.

GOVERNMENT OF ASSAM
RELIEF & REHABILITATION DEPARTMENT
ORDER BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 22nd September, 1993.

No. RR. 146/92/17 : In supersession of this Departments Notification No. RR. 146/92/8 dated 21st December, 1992 the Governor of Assam is pleased to formulate the following norms to implement the relief measures to the affected people in the communal disturbances in the wake of Ayodhya issue, as a one-time exception.

- | | | |
|-----|--|-----------------------------------|
| (1) | Ex-gratia grant to the next of kins of the persons killed (On the basis of the Medical and Police Report.) | Rs. 2,00,000 (Two lakhs) |
| (2) | Ex-gratia grant to the next of kins of missing persons (persons missing for 3 months or above. On the basis of Police Report.) | Rs. 25,000 (Twenty five thousand) |
| (3) | Financial Assistance to the Invalid persons (On the basis of Certificate. Issued by the concerned Government Doctor.) | Rs. 2,00,000 (Two lakhs) |
| | (a) Permanent incapacitation– | Rs. 15,000 (Fifteen thousand) |
| | (b) Partly invalid– | |
| (4) | Financial Assistance to the injure person (On the basis of the Medical Certificate should be the concerned Government Doctor.) | Rs. 10,000 (Ten thousand) |
| | (a) Greivous injury– | Rs. 5,000 (Five thousand) |
| | (b) Simple Injury– | |

- (5) Rehabilitation grant to the families whose Houses/Shops/Properties damaged. (On the basis of the report of concerned D.C./ S.D.C)
- | | |
|--------------------------------|---|
| (a) Damages upto Rs. 20,000/- | Rs. 10,000 (Ten thousand)
50 % or |
| (b) Damages above Rs. 20,000/- | Rs. 20,000 (Twenty thousand) which ever is less |
- (6) As regards distribution of G. R. to relief Camp inmates, procedure laid down in Assam Relief Manual (as amended) will be applicable.

It is also decided that all such proposal should be forwarded by the concerned D.C. with his specific recommendation.

Further, it is also decided that the persons involved in vandalism/ destruction and suffered injury/death etc., as a consequence should not be entitled to any grant from the Government. (On the basis of specific report of D. C. and S.P. concerned.)

Sd/- D. K. GAGOPADHYAY,
Spl. Commissioner and Spl. Secy. to
the Govt. of Assam, Relief &
Rehabilitation Department.

Memo No. RR. 146/92/17-A Dated Dispur, the 22nd September, 1993

Copy forwarded to :-

1. All Commissioners of Division.
2. Deputy Commissioners/Sub-Divisional Officers.
3. The Director, Assam Govt. Press for favour of publication in the next issue of the Assam Gazette.
4. P. P. S. to the Chief Minister, Dispur, Guwahati-6.
5. P. S. to the Minister, Relief and Rehabilitation Deptt.,
Dispur, Guwahati-6
6. P. S. to the Chief Secretary, Dispur, Guwahati-6.
7. Finance (Budget) Department.

By order etc.
Sd/- IELLEGIBLE
Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.



PART-VII

DIRECTOR OF LAND RECORDS



PART-VII
OFFICE OF THE DIRECTOR OF LAND RECORDS
ASSAM, GUWAHATI-21

No. DLR/GL-4/85/69.

Dated Guwahati, the 8th June, 1990.

To,

The Deputy Commissioner

The Sub-Divisional Officer

The Settlement Officer.

Sub : up-dating of Land Records

Ref. : Letter No. DLR/GL-4/85/45

dated 7th February, 1989.

Sir,

I have the honour to say that Government has observed with concern that due to not updating the land records in the Sadar Office of the Deputy Commissioners, the Settlement Officers have to inherit a bunch of incomplete records with the result that it leads to wastage of valuable time, money & energy when Settlement operations are launched by the Government under the relevant law. Objections have been raised by the Audit that undue time has been taken in starting & completing the Settlement operation leading to wasteful expenditure which is much wide the mark of the projection made in the forecast report.

In has further been noticed in certain districts that corrected records could not be made over to the Settlement Officers as required U/R 3 of the Assam Resettlement Manual leading to delay in the state of the operation. Such delay can be minimised to a great extent if the Deputy Commissioners and the Sub-Deputy Collectors have the duties as prescribed under Secs.7-9 of the Land Records Manual performed through the R. K. G. & the L. R. Staff in time.

In this connection you may kindly recall the urgency brought home to in the agenda notes circulated amongst you followed by detailed discussion on the subject of updating of the land records in the last Zonal Meeting held at Jorhat, Guwahati and Tezpur. Up-dating of Land Records as envisaged in the Assam Land Records Manual is a continuous process and for this purpose specific duties are assigned by the R. Kgos of Sadar Office and the Revenue Officers in charge of Circles. The Deputy Commissioners/Sub-Divisional Officers are required to draw up a time-bound programme for Sadar correction of records by the recorders Continue immediately after submission of plus and minus statement (Doul). The Sadar correction programme should cover a wide range of subjects such as correction of sadar Jamabandi on the basis of Land Acquisition case records, Land sale cases, (confirmed and without appeal) relinquishment, annulments and Sadar mutations. It is seen in most of the offices of the Deputy Commissioners that the mutation case records are simply piled up without necessary action in the R. Kgo's branch and delay in correction create a lot of legal complications. A year-wise register should therefore be opened if not already done, for such records received for taking up correction to avoid the risk of overlapping, similarly the acquired land in Land Acquisition cases should be excluded from assessment by correction of records immediately after declaration of award and taking over possession, as land owners are not going to pay revenue for the same. This is necessary also to avoid double acquisition/compensation.

Updating of land records includes up-dating of Tenant's record of rights too, for which necessary notification under Section 60 of the Assam (T.S.A.) Tenancy Act, 1971 as amended was already issued for registering all changes in the interests accompanied by possession, Rules 76 to 113 of the Assam Land Records Manual have provided for spring tour autumn tour and winter tour and connected recesses for the Land Records staff so as to enable them to collect crop area & irrigation Statistics along with other duties Regular inspection of records is necessary to monitor the fact that, recorders are performing their assigned duties regularly. The Circle Officers have since been requested to hold revenue camps during such tours for effecting field mutations by right of inheritance, conversion of Annual Land into periodic, passing un-disputed field partitions and renewal of Annual Pattas, Revenue Camps in rural areas give relief to the people by helping them end the land litigations apart from enabling them to produce evidence of their record of rights correctly. It also helps in the process of collection of Land Revenue. In this connection this Directorates saving gram issued vide No. DLR/GL-40/82/100 dated the 12th April, 1990 may be referred to.

You are therefore requested to take effective and urgent steps for up-dating of the records of rights and instruct all officers under your administrative control to make the programme a success.

Yours faithfully,

Sd/- P. K. BHUYAN,
Director of Land Records etc.
Assam, Guwahati-21.

Memo No. DLR/GL-4/85/69-A. Dated Guwahati, the 8th June, 1990.

Copy forwarded to :-

1. The Commissioner and Secretary to the Government of Assam, Revenue Department, Dispur, Guwahati-6 for favour of information. This has a reference to his recent instructions given in this regard in his office chamber.

Sd/- P. K. BHUYAN,
Director of Land Records etc.
Assam, Guwahati-21.

**OFFICE OF THE DIRECTOR OF LAND RECORDS AND
SURVEYS ETC. : ASSAM : GUWAHATI-21**

No. DLR/GL-4/85/99

Dated Guwahati, the 27th July, 1992

To,

The Deputy Commissioner, (All except Hill Dists.)

The Sub-Divisional Officer, (All except Hill Dists.)

The Settlement Officer

Sub : Crash Programme for up-dating Land Records

Ref. : Government Letter No. RRG. 101/90/11

Dated 23rd August, 1990.

Sir,

In inviting a reference to the Government instruction issued vide the letter mentioned above, I have the honour to say that the Government have been issuing such instructions from time to time for updating Land Records. Though attempts were made in the past to do the job with some success in a few districts, nothing practically was done to maintain a tempo to continue the works as a regular feature. In this connection your attention is also drawn to the decision in the D.Cs/S.D.Os conference held in Janata Bhawan, Dispur, in February last and communicated vide Memo No. RSD.9/91 (A) 12th February 1992.

The importance of maintaining the records updated as a continuous process has been receiving attention of the Government. It has also been noted with concern that the recorders have practically given up the 3 (three) tours i.e. Spring tour, Autumn tour and Winter tour and the works as provided under Rules 76 to 113 of the Land Records Manual are not being given due attention. This has assumed more importance in view of the Agricultural Census being started in 1992 under instruction of the Government of India and 1990-91 being declared as Land Records Year.

You are, therefore, requested to take up the work in a crash programme right from the current summer recess in the following manner:

The programme of updating the records be taken up in two stages :

1. **FIRST STAGE :** Under this, works will be confined to circle office only. The recorder will correct his Chitha and Jamabandi in respect of field mutation, field partition, settlement (in rare occasion), reclassification and reassessment of Revenue. Mapos in hand of the recorders will also need correction when partition/settlement involves part of a dag. Allotment under MNP and other schemes will also be noted in the Chitha.

All these works should be done immediately after the Circle Officer passes the order without waiting for the recess period.

The Circle Officers will entrust the S. Ks to supervise the work as a daily routine and will himself check the same once a week taking at least one rnouza per week. The Circle Officers will report the extent of work done in his weekly diary for information of the DC/SDO/SO.

2. **SECOND STAGE :** This will involve Chitha, Jamabandi and Maps in the hands of the recorders and also the Jamabandi in the Sadar. All sorts of corrections like field mutation, office mutation, field partition; office partition, reclassification, reassessment of Revenue, all sorts of acquisition under L. A. Act, 1894, Land Requisition and acquisitions Act, 1964, Ceiling Act, 1956, Religious and Charitable Institution Act, 1959, Jamindari Acquisition Act, 1951 (if any), Gramdan Act, 1961, and Bhoodan Act, 1965 will be corrected. Besides road constructed under MNP on Istafa petitions, Sale or Annulment under A.L.R. R., Fout Ferar and Jotrahin dags (rare occasion) Relinquishment for various public institutions, correction under Tenancy Act, 1971, orders of the Civil Court etc. should be taken up.

For this purpose, the Deputy Commissioners/Sub-Divisional Officers/Settlement Officers will send necessary particulars (with trace maps/Chitha copies where applicable) for various acquisitions/other orders to the respective Circle Officers with copy to the Rkgo. All corrections on these will be done in Sadar Jamabandi and circle records in Rkgo's office at least twice a year in a planned manner.

3. D.Cs/S D.Os/S.Os will chalk out correction programme Circlewise, with intimation to all concerned. The Circle Officers in turn, will chalk out programme mouzawise and depute recorders to Rkgo's office with all relevant records to do the job.

The Recorders will obtain signature of the Rkgo daily on their diary.

after the days work, and produce to the Circle Officers for verification. The erring recorder or any other Official be proceeded against without any delay. This works should primarily be done during recess period. But will continue even beyond recess period if there are arrears. All the updating works must invariably be completed for within the calendar year ending 31st December every year.

4. The work is voluminous and Laborious in order to do the job, only Rkgo and/or ARkgo) (where posted) may not be sufficient in all the Districts to cope with the same. As such, a special Record updating Cell be constituted immediately in each Districts Sub-Division within the following official :-

(i) A. D. C. (Rev.) /Senior A. S. O. Officer in-Charge

(ii) Branch Officer, Rkgo Branch/A. S. O. i/c Records Branch Officer.

(iii) Rkgo/Asstt. in-Charge Records in S.Os Office.

(iv) A. Rkgo/Senior S. K. in S.O's Office.

(v) One S. K. and Mandal from Land Ceiling or Land Acquisition Branch on part time basis (in D.Cs Office) and one S. K./Mandal (in S. O's Office)

The Cell will be responsible to :

(a) Prepare annual plan for updating records.

(b) Prepare a circle wise calendar for updating for the whole year upto 31st December.

(c) Monitor the work in the Sadar and sort out difficulties if any.

(d) Apprise D. C./S., D. O./S. O. about the progress once in a month.

The Cell will also maintain the Register as requested vide this Directorate's letter No. D.L.R/GL. 4/85/69 dated 8th June 1990, and will be responsible to clear the entire arrears on 31st December, this year.

(5) The cell may be asked start work immediately and suitable accomodation may be arranged for working of the same. I'm therefore, to request you to take neceasary action accordingly and progress achieved be communicated to this directorate in the first week of every month with the following information.

(a) No. of villages where all mutations have been updated.

(b) No. of villases where all conversions have been updated.

- (c) No. of villages where records corrected under all Reforms Acts.
- (d) No. of villages where records corrected under all Acquisition Acts.
- (e) No. of villages where records corrected under other various Acts/ orders indicated in (1) & (2) above.

I would, therefore, request you to kindly take necessary action accordingly.

Yours faithfully,

Sd/- **(N. B. DEB)**,
Director of Land Records, etc., Assam
Guwhati-21.

Memo No. DLR/GL.4/85/99-A Dated Guwahati, the 27th July, 1992

Copy forwarded to the Secretary to the Government of Assam, Revenue Department Dispur, Guwahati-6, for favour of information and necessary action.

Yours faithfully,

Sd/- **(N. B. DEB)**,
Director of Land Records, etc., Assam
Guwhati-21.



PART-VIII

**DIRECTOR OF LAND REQUISITION,
ACQUISITION
&
REFORMS**



**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF LAND REQUISITION,
ACQUISITION & REFORMS, ASSAM, GUWAHATI**

No. DLRAR/8/91-92/19

Dated Guwahati, the 31ST July, 1992

To : The Commissioner and Secretary
to the Government of Assam,
Revenue (L. R.) Department,
Dispur, Guwahati-781006.

Sub. : Excess cash in hand with Mouzadar

Ref : Government Letter No. RLR--109/89/224, dated 2nd July 1992.

Sir,

I have the honour to refer to para 2 of the Government letter under reference and to say that issue of C. F. R Books to the mouzadars should be regulated and this may be subject to deposit of revenue collected in C. F. R. Books issued earlier. For this the mouzadar may calculate the collected amount of used up pages of the C. F. R. Books and produce copies of treasury deposit challans before the Local Circle Officer to obtain his recommendation for issue of the next allotment of C. F. R. Books from T. N's branch. Issue of unlimited C. F. R Books without regard to the deposit of the collected amount may lead to defalcation. The T N Branch of Sadar Office should keep watch over the same and insist on Circle Officer's report. Another point I would like to mention is that before taking resort to other coercive measures, a demand notice u/s, 68 of the Assam Land and Revenue Regulation 1886 (copy enclosed) under seal and signature of Revenue Officers may be issued which may produce good result. Notice form. u/s. 68 may be made available to the mouzadars who after preparation of the same may produce before the Local Revenue Officer for his seal and signature.

In this context the services of the Local Gaonburas may be utilised as they should assist the mouzadar in the matter of revenue collection.

Further I would like to mention that remission proposals submitted by the Mouzadars as well as their Commission bills should receive proper attention.

I request the Government to consider the above suggestions for favour of issuing necessary instruction to the Deputy Commissioners/Sub Divisional Officers in this regard.

Yours faithfully,

Sd/- ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

Memo No. DLRAR-8 /91-92/ 19-A Dated Guwahati, the 31st July 1992

Copy to :-

1. The Deputy Commissioner, for information and necessary action with a copy of Demand Notice.
2. The Sub-Divisional Officer, for information and necessary action with a copy of Demand Notice.

Sd/- ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF LAND REQUISITION,
ACQUISITION & REFORMS, ASSAM, GUWAHATI

No. LCS-18/92-93/16

Dated Guwahati, the 2nd March, 1993.

From : Shri N. B. Deb, I.A.S.,
Director of Land Requisition,
Acquisition & Reforms, Assam, Guwahati.

To : The Deputy Commissioner, | Place District
The Sub-Divisional Officer, | of Assam.

Sub. : Acquisition and distribution of ceiling surplus land.

Sir,

With reference to the subject cited above, I have the honour to inform you that in many cases, in the monthly progress report, quantum of ceiling surplus land available for distribution has not been correctly shown. The particulars in the progress report some times do not tally with the previous report. as a result it is not possible for us to compile and prepare a correct consolidated statement for onward submission to the Government in time. As you are aware that the acquisition and distribution of ceiling surplus land is a programme under 20 Point and hence all endeavour have to be made for implementation of the same.

I would, therefore, request you kindly to submit the monthly progress report regularly in the prescribed proforma copy of which has already been sent to you. In addition to the above mentioned monthly report, you are also requested to submit a report in the proforma- 'A' (enclosed) for preparation of annual target for 1993-94. This may be submitted on or before 15th March 1993 positively for onward transmission to the Government as desired by them.

This may killdly be treated as urgent.

Yours faithfully,

Sd/- ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

Memo No. LCS-18/92-93/16-A Dated Guwahati, the 2nd March, 1993.

Copy to :-

1. The Spl. Commissioner and Spl. Secretary to the Govt. of Assam, Revenue (R) Deptt., Dispur, Guwahati-6, for favour of information, with reference to the Govt. Letter No. RRG-78/92/90, dated 25th February 1993.
2. The Commissioner, Upper Assam Division. Jorhat Lower Assam Division, Guwahati, North Assam Division, Tezpur and Barak Valley Division, Beltola, Dispur Guwahati-6 for favour of information.
3. The Addl. Director of Land Requisition, Acquisition and Reforms, Assam, Jorhat for information, He is requested to collect the report from the Districts under his Jurisdiction and forwarded to this Directorate by the date mentioned above.

ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

PROFORMA- 'A'

Statement showing the Acquisition and distribution of ceiling surplus land as on 31-1-93 (Since inception.)

Land acquired under ceiling Act.			Total land distributed	Available ceiling surplus land for distribution		Total	Remarks
From Tea Garden	From Individual	Total		Free from litigation	Land involved in litigation (court cases etc.)		
1	2	3	4	5	6	7	8

(117)

D.C./S.D.O.

N.B. – Ceiling surplus land available should include the land involved in all court cases and should be shown under column-6.

**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF LAND REQUISITION,
ACQUISITION & REFORMS, ASSAM, GUWAHATI**

No. DLRAR/MNP-70/88-89/18,

**Dated Guwahati, the
10th March, 1993.**

From : Shri N. B. Deb, I.A.S.,
Director of Land Requisition,
Acquisition & Reforms, Assam, Guwahati.

To : The Deputy Commissioner,
The Sub-Divisional Officer,

Sub. : Implementation of allotment of House Sites Scheme to the rural
landless agricultural workers under M.N.P.

Sir,

I have the honour to draw your kind attention on the subject mentioned above and to say that this Directorate has been releasing fund from time to time for grant assistance under General, T. S. P., S. C. P. and Hill areas schemes for your drawal and disbursement.

2. For this purpose, we need the duly verified scheme countersigned by you and approved by the respective L.A.C./T.D. P/S C.D.B. etc. In some cases, all these formalities are not completed and schemes are forwarded for sanction. The schemes are not also submitted in prescribed form (copy enclosed). You will appreciate our difficulties to oblige by passing the established norms.
3. In some cases, it has further been noticed that list are forwarded for approval after completion of the drawal and disbursement. Such a step is likely to invite serious audit objection.
4. Submission of utilization certificate for grants released earlier years is also a pre-requisite for release of fund for a particular year. Omission on

this count has also been noticed in numerous cases, putting' us in difficulties to release the fund timely.

5. Timely submission of D. C. C, .Bills for the amounts released in earlier years also to be ensured to avoid repeated correspondence.
6. It has, therefore, been decided that no fund will be released from now on unless the formalities stated above are completed and schemes in prescribed form along with approved list submitted well ahead.

I would, therefore, request you to kindly look into these matters before submission of schemes so that there may not be any difficulty for us to release the fund in time.

Yours faithfully,

Enclo. As above.

Sd/- ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

Memo No. DLRAR/MNP. 70/88-89/18-A

**Dated Guwahati, the
10th March, 1993**

Copy to :-

1. The Spl. Commissioner and Spl. Secretary to the Govt. of Assam, Revenue (R) Deptt., Dispur, Guwahati-6, for favour of information.
2. The Commissioner, Upper Assam Division, Jorhat/Lower Assam Division, Guwahati/North Assam Division, Tezpur and Barak Valley Division, Beltola, Guwahati-6 for favour of information.
3. The Addl. Director of Land Requisition Acquisition and Reforms, Assam, Jorhat. He is requested to inspect the Land Reforms Branch in D.C.s/ S.D.Os. offices under his Jurisdiction and see that the formalities are duly observed.

Sd/- ILLEGIBLE

Director of Land Requisition, Acquisition
& Reforms, Assam : Guwahati.

PRESCIBED FORM

SCHEME FOR THE ALLOTMENT OF HOUSE SITES UNDER MINIMUM NEEDS PROGRAMME YEAR....

1. Name of State :-
2. Name of District :-
3. Name of Subdivision :-
 - (i) Total numbers of families of rural workers.
 - (ii) Total numbers of :-
families of those given against item above who donot own any house sites or other lands. (Agriculture of otherwise) and are eligible under the scheme.
 - (iii) Nos. of villagers in Circlewise distributed of eligible family given against No. 2.
4. Availability or land of sites.
Bighas, Familles S.C. S.T. Other
Total Fund.
5. Estimated cost of acquisition :-
of land shown in last colum against
4 above.
6. Estimated cost of development :-
of land (on the scale indicated in
the scheme).

- (a) State Government Land/
Gaonsabha land/land to be
acquired.
7. Estimated average cost of :-
development of house sites on the
basis of the above figures.
(col. 6 & 7)
8. Amount provided by State :-
Government for possession of house
sites by families of S.C./S.T. during
the year.
9. Target fixed by Government :-
- (a) Its title and year of
enactment. :-
- (b) The extent of which it has
been enforced. :-
- (c) The total amount of
compensation if any paid :-
(or to be paid) by the State
Govt. under this Legislation.
- (d) Is the amount referred to in :-
(c) above recoverable from the
beneficiary if so, the average
amount per beneficiary should
also be indicated.
11. Remarks if any.