

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : REFORMS BRANCH
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-6

No.RRG.130/2014/6

Dated Dispur, the 21st April, 2015

From : Shri S.C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : 1. All Deputy Commissioners

2. All Settlement Officers

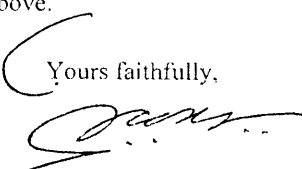
Sub : Issue of Periodic Patta in favour of allotment certificate holders straight way without issuing Annual Patta in rural areas for residential and ordinary cultivation only.

Sir,

In supersession of earlier decisions, I am directed to say that after due consideration of various aspects, the State Government has decided to issue Periodic Patta in favour of the eligible allotment certificate holders straight way without issuing Annual Patta as per present practice in rural areas (outside the area of 3 K.M. of Municipal Town / Revenue Town and outside the area of 10 K.M. from GMC) for residential purpose and ordinary cultivation only, if found in continuous possession for more than 3 years and used for the purpose for which the land was allotted. No fee or any amount is to be realized for the same.

You are, therefore, requested kindly to take immediate necessary steps for issue of periodic pattas against the allotment certificates as mentioned above.

Yours faithfully,


Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.


Memo No. RRG.130/2014/6-A

21.4.15
Dated Dispur, the 21st April, 2015

Copy to :

1. The Commissioner, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat / North Assam Division, Tezpur / Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
4. All Sub-Divisional Officers (Civil),
5. P.S. to Hon'ble Chief Minister, Assam, Dispur.
6. P.S. to Hon'ble Minister, Revenue, Assam, Dispur.
7. P.S. to Addl. Chief Secretary, Assam, Revenue & D.M. Deptt., Dispur, Guwahati-6.
8. P.S. to Commissioner & Secretary, Revenue & D.M. Deptt., Dispur, Guwahati-6/

By order etc.


Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department

21.4.15

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT, DISPUR::GHY-6

OFFICE MEMORENDUM

No. REGN.85/2009/189

Dated, Dispur, the 5th August, 2013

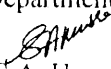
In the interest of Public Service and with a view to promote industrial activities in the State, Government decides that land which have been recorded as Agricultural land but not cultivated for last 10 years or more, may be transferred including by way of purchase from Private Pattadars for non-Agricultural purposes after reclassification by the Deputy Commissioners as per usual procedure for setting up of Mega Projects as identified/declared by the Industry & Commerce Department. However, as regards earth filling of low lying area, if any, allotted/settled/leased to such Mega Project or purchased by such Mega Project, will be subject to approval of Water Resources Department to ensure proper drainage facilities and also subject to necessary Environment clearance as per rules from the Pollution Control Board of Assam.

Sd./-
(S.C. Das, IAS)
Additional Chief Secretary, Assam
Revenue & D.M. Department.

Memo No.REGN. 85/2009/189-A
Copy to:

Dated, Dispur, the 5th August, 2013

1. The Principal Secretary to Govt. of Assam, Industry & Commerce Department, Dispur, Guwahati-6.
2. Commissioner, Lower Assam Division, Guwahati/ Upper Assam Division, Jorhat/ Central Assam Division, Tezpur.
3. Commissioner, Hills & Barak Valley Division, Guwahati, Dispur.
4. The Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
5. The Director of Land Requisition, Acquisition & Reforms etc, Assam, Rupnagar, Guwahati-32.
6. The Deputy Commissioner, Kamrup, Amingaon. The matter of issue of NOC for transfer of Agricultural land to M/S N.V Distilleries & Breweries (NE) Pvt. Ltd. may be disposed off in light of above policy decision. This disposes the issues raised by Deputy Commissioner Kamrup vide his letter No.KRM/52/2010/PT-1/67, Dtd. 03/06/2013.
7. All Deputy Commissioners for information & necessary action.
8. All Sub-Divisional Officers (Civil) for information & necessary action.
9. Principal, Assam Survey & Settlement Training Centre, Dakhingaon, Guwahati.
10. Administrative Officer. Board of Revenue, Panbazar, Guwahati-1.
11. P.S. to Chief Minister, Assam.
12. P.S. to Minister, Revenue & D.M. Department, Dispur, Guwahati-6.
13. P.S. to Parliamentary Secretary, Revenue & DM Department, Dispur, Guwahati.


(Mrs. S.A. Hussain, ACS)
Joint Secretary to the Govt. of Assam
Revenue & D.M. Department

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-6

No. RSS.1656/2013/11

Dated Dispur, the 24th December, 2013

OFFICE MEMORANDUM

Sub : Procedure for final allotment / settlement of Govt. land in the Districts of Assam other than the Districts of Sixth Scheduled Areas.

Sir,

In partial modification of this Department's Office Memorandum No. RSS.42/2011/31, dated 02/07/2013 and letter No. RSS.183/2007/50, dated 02/02/2008 the following procedures will be followed while settlement of Govt. land in Greater Guwahati and other towns / three 3 K.M. radius from boundary of towns of Districts of Assam other than the Districts of Sixth Scheduled Areas with the eligible petitioners as per existing rules and Govt. Land Policy in force.

1. In case of settlement of Govt. land for residential purpose in Guwahati Metropolitan area / 10 K.M. radius from boundary of GMC area involving land upto 2 Kathas, may be decided at the level of Hon'ble Chief Minister, Assam on recommendation of Revenue & D.M. Department through the Hon'ble Minister, Revenue & D.M. etc. The cases in Guwahati Metropolitan area / 10 K.M. radius from boundary of GMC area, above 2 Kathas would be cleared only after approval of the Cabinet.
2. The land settlement cases involving land up to 2 Kathas for residential purpose in other towns / 3 K.M. radius from boundary of towns in the State may be decided at the level of Hon'ble Minister, Revenue & D.M. etc. after due processing by the Department of Revenue & D.M. Department.
3. All other proposals for allotment / settlement of Govt. land in Guwahati Metropolitan Area / 10 K.M. from boundary of GMC area and in towns / 3 K.M. radius from boundary of towns in the State other than residential purpose in case of individuals, private organizations, companies, societies, NGOs etc. would be cleared only after approval of the Cabinet except those proposals which are covered by letter No. RSS.183/2007/PU4, dated 20/06/2008.
4. Processing of proposals for approval in the cases mentioned at Sl. (1) and (2) also to be carried out on individual basis as is done for Cabinet at present.

Yours faithfully,

Sd/- (S.C. Das, IAS)
Addl. Chief Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

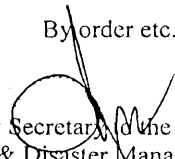
Memo No. RSS.1656/2013/11-A

Dated Dispur, the 24th December, 2013

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati / North Assam Division, Tezpur / Upper Assam Division, Jorhat and Hills & Barak Valley Division, Guwahati.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati.
3. The All Deputy Commissioners (Except Hill Districts and BTAD Districts).
4. The All Settlement Officers.
5. The All Sub Divisional Officers (Civil).
6. The P.S. to Chief Minister, Assam for kind information of the Hon'ble Chief Minister.
7. The P.S. Minister, Revenue & D.M. etc., Assam for kind information of the Hon'ble Minister.
8. The S.O. to Chief Secretary, Assam for kind information of Chief Secretary.
9. The P.S. to Addl. Chief Secretary, Revenue & D.M. Department.
10. The P.S. to Commissioner & Secretary, Revenue & D.M. Department.
11. The All Joint Secretaries / Deputy Secretaries / Under Secretaries, Revenue & D.M. Department.

By order etc.,


Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

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3

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
SETTLEMENT BRANCH : : ASSAM SECRETARIAT
DISPUR : : GUWAHATI

OFFICE MEMORANDUM

No. RSS.288/2014/Pt/25

Dated Dispur, the 17th June, 2014

Sub : Transfer of Land recorded as agricultural class but unfit for Agricultural Activities or where there is no agricultural activities, for establishment of Industry, Educational Institutions / Health Institutions / Housing etc.

Ref : Office Memorandum No. REGN.85/2009/189, dated 05-08-2013

It has come to the notice of the State Government, that there are a large number of plots of land which are recorded as Agricultural Land but in actual practice they are not fit for Agriculture or has not been cultivated for 10 (ten) years or more. With a view to ensure optimum utilization of such available land and to promote non Agricultural Activities like setting up of Industries, Educational Institutions, Health Institutions, Housing etc. which play a pivotal role in the growth and development of the State including creation of employment opportunities, the State Government have decided to allow Deputy Commissioners to give NOC for transfer of such land which are recorded as Agricultural Land, but which are not fit for Agricultural purposes or where there is no Agricultural Activities for last 10 (ten) years or more after reclassification of such plots of land. Such land will be reclassified as (a) barren and unculturable or (b) Culturable Waste as per actual status of the land in the field. The State Government has already extended this benefit to the Mega Projects as identified / declared by Industries & Commerce Department, as per State Industrial Policy.

1) The Deputy Commissioners will issue NOC on recommendation of the Committees constituted for this purpose based on quantum of land (as mentioned below). The Committee will decide regarding transfer based on a detail field verification report including videography / photograph of the land. Wherever it is felt necessary, the Committee may take up field verification itself.

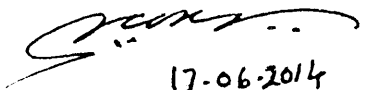
2) It has further come to the notice of the State Government in many cases, the present land owners of the land have not been able to utilise the land for non-agricultural activities like setting up of Industries, Educational Institutions, Health Institutions, Housing Projects etc. or obtain loan from Financial Institutions for such activities, as the same is recorded as Agricultural Land although there has been no Agricultural Activities for more than 10 (ten) years or land is unfit for agriculture. In such cases also the Deputy Commissioner's can take up reclassification of the land on recommendations of the Committees based on quantum of land.

3) The Deputy Commissioners can take up reclassifications as per procedure mentioned above, suo motto or on application from the Land Owner. The application must be from the actual Land Owners and not from any Power of Attorney Holders.

4) The Committees for recommending issue NOC or reclassification are as follows :-

- a) District Committee for plots of land of 10 (ten) Bighas or less
- | | | |
|---------------------------------|---|-----------------|
| Deputy Commissioner | - | Chairman |
| District Agricultural Officer | - | Member |
| General Manager, DIC | - | Member |
| Sub-Divisional Officer (C) | - | Member |
| Addl. Deputy Commissioner (Rev) | - | Member Convenor |

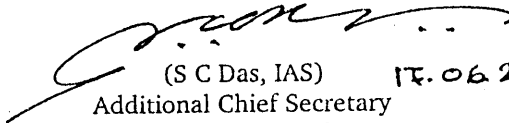
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17-06-2014

- b) **Divisional Committee for land above 10 (ten) Bighas and upto 50 Bighas**
- | | | |
|---|---|-----------------|
| Commissioner of the Division | - | Chairman |
| Deputy Commissioner of the concerned district. | - | Member |
| General Manager, DIC | - | Member |
| District Agricultural Officer of the concerned district | - | Member |
| SA to the Divisional Commissioners | - | Member Convenor |
- c) **Government level Committee for land 50 (fifty) Bighas or above**
- | | | |
|---------------------------------------|---|------------------|
| Addl. CS / Principal Secy., Revenue | - | Chairman |
| Commissioner & Secretary, Agriculture | - | Member |
| Commissioner & Secy., Industry | - | Member |
| Commissioner & Secy., Revenue | - | Member Convenor. |

The Divisional and Government level Committees will take up proposals on receipt of the same from the Deputy Commissioners along with the field report. Government level Committee will send recommendations to the concerned Deputy Commissioner only with approval of the Government in Revenue & Disaster Management Department.

4) It is to be further noted that if earth filling of any low lying area is necessary for setting up of Industries, Educational Institutions, Housing Projects, this will subject to the approval of the Water Resources Department to ensure proper drainage facilities for preventing floods / water stagnation etc. and also subject to necessary environmental clearance as per rules from the Pollution Control Board of the Government of Assam.


(S C Das, IAS) 17.06.2014
Additional Chief Secretary
to the Government of Assam
Revenue & Disaster Management (S) Department

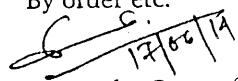
Memo No. RSS.288/2014/Pt/25-A,

Dated Dispur, the 17th June, 2014

Copy to :

1. All Additional Chief Secretaries.
2. All Principal Secretaries.
3. All Commissioner & Secretaries.
4. All Divisional Commissioners.
5. The Director of Land Records & Surveys etc., Assam.
6. The Director of Land Requisition Acquisition & Reforms, Assam.
7. Deputy Commissioners (All).
8. All Sub-Divisional Officers (Civil).
9. PS to Hon'ble Chief Minister, Assam.
10. PS to Minister, Revenue & Disaster Management.
11. PS to Minister, Industries & Commerce.

By order etc.


Deputy Secretary to the Govt. of Assam
Revenue & DM (S) Department

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI - 6

No. RSS.532/2011/Pt./152

Dated Dispur, the 21st February, 2014.

OFFICE MEMORANDUM

Sub : **Detail guidelines for settlement of land for the people residing for a long time in Kamrup (Metropolitan) district and adjoining hill areas.**

Representations were received from a number of public organizations and individuals from time to time calling upon the Govt. to take necessary action for granting land settlement to the landless persons who have been in permanent occupation of Govt. lands in Guwahati Metropolitan area and adjoining hill areas for a long time, by constructing residential buildings etc.

In order to examine, the demands made by the above public organizations, the Government constituted a Committee headed by Dr. Bhumidhar Barman, MLA and consisting of Ministers, local MLAs, and public representatives to make necessary recommendations to the Government.

The Committee after due deliberation and after taking into consideration the views of various organizations and individuals expressed by them in their representations and interactions, made a number of recommendations to the Government.

The above recommendations of the Committee, has been accepted by the State Government. Accordingly, the following detailed guidelines are issued regarding settlement of land to landless persons who are in continuous occupation of Govt. land in Guwahati Metropolitan area since 28th June, 2001 or prior to that date.

(A) Deputy Commissioner will identify the areas where settlement can be given as per recommendation of these guidelines and prepare a map of the area and submit to a committee which will be constituted by the State Government consisting of following persons. **(Tier - II Committee)**

- | | |
|---|------------------|
| 1) Commissioner of Division | Chairman |
| 2) Deputy Commissioner, Kamrup (Metro) | Member |
| 3) CEO, GMDA | Member |
| 4) Commissioner, GMC | Member |
| 5) DFO of Concerned Division | Member |
| 6) Executive Engineer of the concerned Division, PWD | Member |
| 7) Executive Engineer of concerned
Division of Water Resource Deptt. | Member |
| 8) ADC, Revenue | Member Secretary |

(B) The persons who are eligible to get land as per these guidelines are to submit petition (kabula petition) along with a photograph of the house to Circle Officer concerned. The petitions are to be verified by a separate circle wise committee **(Tier - I Committee)** who will visit the field and the committee should be consisting of

- | | |
|---|------------------|
| 1) Additional Deputy Commissioner (Revenue) | Chairman. |
| 2) Representative of GMC | Member |
| 3) Representative of GMDA | Member |
| 4) Concerned Range Officer of Forest Deptt. | Member |
| 5) Representative of Water Resource Deptt. | Member |
| 6) Representative of PWD | Member |
| 7) Concerned Circle Officer of the Circle | Member Secretary |



(C) The Tier-I Committee will visit the site to be settled and determine the length of possession, total area occupied by the applicant and other relevant matter like landless character, citizenship and other eligibility.

(a) To determine the length of possession which must be prior to 28th June, 2001, the committee may examine

- (i) Electricity Bill,
- (ii) Telephone Bill,
- (iii) Copy of voters list,
- (iv) GMC Tax payment receipt and other relevant acceptable documents.

(v) The Committee may also see the approximate age of the plants and trees in the campus of the applicant to determine the length of possession.

(b) The committee will also see provision of road, drain and other safety conditions.

(c) The committee should ensure that the land proposed for settlement is not under Wild Life Sanctuary, Reserve Forest, Notified Forest, Proposed Reserve Forest, Unclassified Forest or any land barred for allotment / settlement by a judicial pronouncement or any Central or State legislation.

(d) No settlement should be considered on wetland and on land which was earlier allotted / reserved for a Government or a public institution.

(e) If the Committee feels that the settlement is not safe for habitation, they may propose for relocation of the petitioners.

(f) The excess land of 1 (one) Katha 5 (five) Lessa to be relinquished by the petitioner may be used for public purposes and afforestation.

(g) Rate of premium for RCC house will be 100%, for Assam type house 30% and Chali house will be 10% of the current market value as already determined by Deputy Commissioner.

(h) The Committee will make recommendations for settlement subject to safety provisions including soil conservation and protection of environment and water bodies as per prevailing laws.

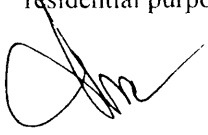
(D) The list of persons recommended for settlement by the Tier - I Committee is to be placed before the Tier - II Committee and after approval of Tier - II Committee, it will be sent to Govt. for approval. No petition or document need come to Govt.

(E) (a) After approval of Govt., Deputy Commissioners will realise the required premium from the petitioners and correct land records accordingly and issue a special patta in the name of both husband and wife if the applicant is married along with their photograph pasted on it.

(b) The land of special patta will not be transferable. It will be heritable only.

(c) Permission to transfer will be only on extreme emergency and will have to be approved by the Govt. after 10 years of issuance of patta.

(d) If for any reason, the land so provided found unused by the family for residential purpose at any future date, the land shall stand reverted to Government.



(e) The family who got the land from Govt., should be obliged to protect the natural character of the land. In case of violation of the natural character, Govt. will take back the land.

Sd/- S.C. Das, IAS
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RSS.532/2011/Pt./152-A

Dated Dispur, the 21st February, 2014.

Copy to :

1. The Commissioner Lower Assam Division, Panbazar, Guwahati – 1.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati – 32.
3. The Deputy Commissioner, Kamrup (Metro), Guwahati – 1.
4. The Deputy Commissioner, Kamrup, Amingaon, Guwahati.
5. The Director of Land Requisition, Acquisition & Reforms, Rupnagar, Guwahati.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Deptt., Dispur.
7. P.S. to Chief Minister, Assam.
8. P.S. to Minister, Revenue & D.M. etc., Assam.
9. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur.
10. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur.
11. The Principal, Assam Survey & Settlement Training Institute, Dakhingaon, Guwahati.

By order etc.,



Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.