



GOVERNMENT OF ASSAM

OFFICE OF THE DIRECTOR OF LAND REQUISITION ACQUISITION AND REFORMS  
ASSAM::ROOPNAGAR::GUWAHATI-32

No. DLRAR/Computer/131/2018/63

Dated Guwahati the 17<sup>th</sup> July , 2021

**SHORT TENDER NOTICE**

The Director of Land Requisition, Acquisition & Reforms, Assam, Roopnagar, Guwahati-32 invites sealed Bids affixing non refundable Court Fee Stamp of Rs. 8.25 ( non refundable ) from the bidders for “**Supply and installation of 4 no. of Desktop, 4 no. of Printer Cum Scanner, 1 no. of Laptop , 6 no. of UPS and 1 no. of projector with screen & accessories etc.**” from established brands during the office hours as per specification given in Annexure – I.

**Starting date & time of submitting quotations :- 23/07/2021 at 9.30AM**

**Last date of submitting quotations : - 31/07/2021 at 2.00 PM**

**Date & time of opening the sealed quotations : - 31/07/2021 at 3.00 PM.**

If due to any unavoidable circumstance or in case of any other reasons, the office remains closed on the last date of opening the sealed quotations, then the sealed quotations shall be opened on the subsequent & next working day after due communication to all the bidders and the member of the procurement committee.

**Terms and Conditions :**

1. Tender should be sealed and superscripted “**Supply and installation of Desktop, Printer Cum Scanner, Laptop, UPS and projector with screen & accessories etc.**” and should be addressed to the office of the undersigned.

2. The participating bidders shall have to submit the following documents along with their quotation in sealed envelope along with Copies of the following duly authenticated :-

(i) Copy of PAN Card.

(ii) Copy of GST Certificate.

(iii) Copy of GST Registration details.

(iv) Copy of ITR.

(V) Bank details for payment.

(Vi) Municipal Trade License held by distributor/ dealer.

3. Rate quoted both in figure & words shall be inclusive of all taxes ( including GST)

4. The Undersigned reserves the right to accept or Reject any or all the Quotations without assigning any reason thereof .

5. The supply order will be placed to the lowest quoted tenderer subject to fulfillment of all other conditions as prescribed in this Short Notice Inviting Tender .

6. The undersigned reserves the right to examine the sample of items before receipt in final.

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7. Payment shall be made as & when fund is received from the Government. The undersigned shall not be responsible for payment beyond his control & authority.
8. The quotation will be opened in presence of participating bidders. In view of the absence of the participating bidders even after due communication, the undersigned reserves the right to open the tender box containing the quotations in presence of the members of the procurement committee in due observance of all formalities.

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Director of Land  
Requisition Acquisition & Reforms  
Assam, Roopnagar, Guwahati-32

Dated Guwahati the 17<sup>th</sup> July, 2021

Memo No. DLRAR/Computer/131/2018/63-A  
Copy to:-

1. ✓ The Director, Information & Public Relations, Dispur, Ghy-06. for favour of kind information & necessary action.
2. PS to the Principal Secretary to the Govt. of Assam, Revenue & DM Department for favour of kind appraisal.
3. PS to the Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department for favour of kind appraisal.
4. Notice Board of the O/o Director of Land Requisition Acquisition & Reforms Assam, Roopnagar, Guwahati-32
5. Website of O/o Director of Land Requisition Acquisition & Reforms Assam, Roopnagar, Guwahati-32

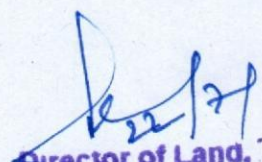
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XXXX-XXXX

**Annexure-I**

Sl. No.	Item	Qty	Specifications
1	Desktops	4 Nos.	<p>Architecture - 64 Bit                      Processor -9th Generation Core i5                      Cache - Minimum 3 MB                      Ram - Minimum 4 GB                      Hard Disk - Minimum 1TB                      Network - Connectivity - On board Intergrated Gigabit (10/100/100 Mbps) Ethernet Controller, Wi-Fi 802.11 a/b/g/n.                      Keyboard - Standard 104 minimum keys USB Keyboard.                      Mouse - USB Optical Mouse.                      Port - Minimum 6 USBs , at least 02 Nos. USB 3.0 and minimum 04 USBs 2.0 RJ 45 network connected 3.5 mm headphone outpot and microphone inject. 1 HDMI port , 1 VGA port .                      Power Supply - Minimum 180w                      Monitor - Minimum 21 Inch.                      OS - Windows 10 Home                      Warranty - Including 5 years Annual Maintainance Cost.</p>
2	Laptop	1 Nos	<p>Architecture - 64 Bit                      Processor - Core i5                      Cache - Minimum 3 MB                      Ram - Minimum 4 GB                      Hard Disk - Minimum 1TB                      Network - Connectivity - On board Intergrated Gigabit (10/100/100 Mbps) Ethernet Controller, Wi-Fi 802.11 a/b/g/n.                      Keyboard - Standard 104 minimum keys USB Keyboard.                      Mouse - USB Optical Mouse.                      Port - Minimum 6 USBs , at least 02 Nos. USB 3.0 and minimum 04 USBs 2.0 RJ 45 network connected 3.5 mm headphone outpot and microphone inject. 1 HDMI port , 1 VGA port .                      Power Supply - Minimum 180w                      Display - 14 LED or higher.                      OS - Windows 10 Home                      Warranty - Including 5 years Annual MaintainanceCost.</p>
3	Printer Cum Scanner	4 Nos.	Print Scan & Copy 18 ppm up to 1200 * 600 DPI, 150 sheets paper cassette, 1 year standard warranty.
4	UPS	6 Nos.	Capacity - Minimum 600 VA
5	Projector With Screen & Accessories etc.	1 Nos.	<p>Technology - LCD                      Resolution - Full HD 1080 X 1920                      Connectivity - USB Type B, VGA, HDMI                      Dimension - 302 X 252 X 92 MM                      Positioning - Celling Mounted , Desktop, Laptop                      Warranty - 1 Years                      Screen Size - 5 X 4 ft.                      Accessories - All</p>

  
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